

**Leadership & Management Level 5 Vocational Skills Scan**

**Name:**

**Highest Degree/ Qualification:**

**Current Position in your School/Nursery:**

**Number of Years of Experience in the Education Industry:**

**English Language Proficiency: Novice Intermediate Highly Proficient**

**Do you assess yourself as a punctual and hardworking individual?**

|  |  |
| --- | --- |
| **Sometimes (S)** | you have carried out/do carry out this activity at work on some occasions |
| **Always (A)** | you have carried out/do carry out this activity at work on numerous occasions |
| **Never (N)** | you have never carried out this activity at work |

Please tick in one of the three columns provided your response to the three sentences above

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Unit No | Unit Specification | S | A | N | Work Based Learning or Relevant Experience |
| SHC51 | Use and develop systems that promote communication |  |  |  |  |
| SHC52 | Promote professional development |  |  |  |  |
| SHC53 | Champion equality, diversity and inclusion |  |  |  |  |
| M1 | Develop health and safety and risk management policies, procedures and practices in health and social care or children and young people’s settings |  |  |  |  |
| M2C | Work in partnership in health and social care or children and young people’s settings |  |  |  |  |
| OP525 | Undertake a research project within services health and social care or children and young people |  |  |  |  |
| MU52 | Understand children and young person’s development |  |  |  |  |
| MU53 | Lead practice that supports positive outcomes for child and young person development |  |  |  |  |
| MU54 | Develop and implement policies and procedures to support the safeguarding of children and young people |  |  |  |  |
| LM1C | Lead and manage a team within a health and social care or children and young people’s setting |  |  |  |  |
| LM2C | Develop professional supervision practice in health and social care or children and young people’s work setting. |  |  |  |  |
| 036 | Lead practice in promoting the well-being and resilience of children and young people |  |  |  |  |
| Unit No | Unit Specification | S | A | N | Work Based Learning or Relevant Experience |
| 016 | Recruitment and selection within health and social care or children and young people’s setting |  |  |  |  |
| 030C | Facilitate coaching and mentoring of practitioners in health and social care or children and young people’s settings |  |  |  |  |
| 035 | Manage the induction in health and social care or children and young people’s settings |  |  |  |  |
| 043 | Manage quality in health and social care or children and young people’s settings |  |  |  |  |
| E8 | Manage physical resources |  |  |  |  |
| LM1A | Understand how to manage a team |  |  |  |  |
| LM508 | Appraise staff performance |  |  |  |  |

DISCLAIMER:

I understand that I have to take responsibility to adhere to the courses’ deadlines, and the failure to do so would make me liable to additional charges.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Signature)

|  |
| --- |
| The tutor has advised the learner to start at level \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert level)  Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |